ANTERO GROUP

MEETING NOTES

Client:	City of Burkburnett
Project:	Burkburnett GLO RCP
Subject:	Burkburnett Comprehensive Plan Advisory Committee Meeting #2
Date:	Monday, October 26, 2026
Time:	3:30 PM
Location:	Burkburnett City Hall, 501 Sheppard Road, Burkburnett, TX 76354

The following is a summary of the meeting held on the date above. This record is not a direct transcript, but rather a summary of the discussion including next steps. Please notify Antero Group of any changes needed within five (5) business days of the issuance date. If no comments, additions, or corrections are received within five (5) business days of issuance date, these minutes shall be deemed approved.

ATTENDEES

- Lori Kemp
- Lindsey McNabb-Fox
- Dusty Burkybile
- Michael Alpers
- Donald Miller
- Jody Paul
- Tiffany King
- Brianna Greenway
- Carl Lamb
- Shae Krc
- Eric Flores
- Sean Norton, Antero Group
- Leslie Rios Cruz, Antero Group

ACTION ITEMS

Description	Lead
Share printable survey document within an updated survey toolkit	Antero Group
Issue press release	City Staff
Confirm stakeholder interview list	City Staff
Conduct stakeholder interviews	Antero Group

SUMMARY

- **Introduction**
  - Review of Action Items from Meeting #1.
  - A reminder was shared regarding the $250,000 General Land Office grant that is funding this project.
- **Survey Progress & Outreach**
  - The community input survey launched in the first week of October and will run through December 15.
  - Assistance from the Advisory Committee to share the survey through networks and contacts was requested.
  - The City will publish a press release.
  - City staff will email the survey to the Board of Commissioners.
  - A link to the survey will be included in the next utility bill.
  - City staff are meeting with community groups to promote the project and survey.
  - A printable version of the survey will be sent in an updated outreach toolkit for respondents who prefer to complete the survey offline.
- **Community Profile Validation**
  - Population trends and demographic characteristics including age, gender, race, veteran status, and ethnicity, were presented.
  - A wider range of housing options is needed to make rent accessible to young professionals.
  - About two-thirds of workers leave Burkburnett for work, though almost all of them remain in Wichita County.
  - The ISD has Early College and Dual Credit programs.
  - Approximately 1 in 6 adults in Burkburnett is a veteran.
  - A higher percentage of Burkburnett residents live with a disability compared to Wichita County.
  - The Burkburnett ISD offers special education programs and a Special Olympics Unified Champions program.
  - The community's veteran population may be a potential factor contributing to the higher disability rate.
- **Community Engagement Summary**
  - The project team held two pop-up events at Friendship Festival and National Night Out. Activities were conducted with participants to identify spending priorities and community perception.
  - The pop-up events garnered participation from over 200 individuals.
- **Community Visioning Exercise**
  - Committee members participated in a visioning exercise based on feedback from outreach events.
  - Visioning feedback will be assessed along with survey results and broader community input.
  - A public workshop will be scheduled to collect feedback from the community on draft vision statements.
  - Continued public education and ongoing communication are important.
  - Data from the Comprehensive Plan will support grant opportunities.
  - Growth should be fiscally responsible and sustainable.
  - Funding, infrastructure, housing needs, and alignment with grant timelines are key challenges to achieving the community's vision.
- **Stakeholder Interviews**
  - Individual and group stakeholder interviews will be scheduled and conducted over the next few weeks.
  - Each interview will take approximately 30-minutes and will include stakeholders identified by the Advisory Committee and City staff.
- **Next Steps**
  - Conduct Stakeholder Interviews

**** END OF NOTES ****